

Return to:
Recruitment Services
Brisbane Catholic Education
Email: CareersBCE@bne.catholic.edu.au

This statement will form part of the selection process for applicants in meeting the eligibility and selection criteria for School Senior Leadership positions within Brisbane Catholic Education schools and colleges including Ecumenical schools.

All information contained in this reference check will remain confidential. Please note that in keeping with our [Privacy Policy](#), the candidate may request access to reference check information. By providing a reference for the candidate you accept that this information may be made available to the candidate in the event they request it.

NB: This statement will be kept on file for 12 months.

Eligibility Criteria – Applicant must be a committed, practising Catholic for Catholic schools or a committed practising member of the relevant faith for the specific Ecumenical school/college.

Applicant Name:	
Referee Name:	
Referee Position Title & Location:	
Referee Phone Contact:	
Referee Email:	
How long have you known the applicant?	
Today's Date:	

Please indicate the applicant's suitability for Senior Leadership Role/s:

- Principal
- Head of Campus
- Deputy Principal
- Assistant Principal
- Assistant Principal Religious Education

Please comment on the nature, size and complexity of the schools/colleges that this applicant would be suitable for:

Please comment on how you believe this applicant meets the following Selection Criteria.

Deepens Catholic Identity: Demonstrated ability to foster and grow the religious life of the school, develop and implement a sound Religious Education program and provide leadership through personal example.

Deepens Learning: Demonstrated ability to develop and implement high quality learning and teaching programs.

Creates Collaborative Cultures: Demonstrated ability to foster and develop appropriate relationships with staff, students, parents, the parish, the Catholic education and wider community. Demonstrated ability to select, deploy, support and develop staff through regular monitoring, performance reviews, professional learning and enacting effective employee relations.

Focuses Direction: Demonstrated ability to develop the vision, mission and strategic goals of the school and align them with the broader strategic direction of the Archdiocese.

Secures Accountability: Demonstrated ability to develop and maintain processes to manage physical and financial resources in order to effectively deliver the educative programs of the school.

Signature/Name of Referee:

Date: